



**Steps for Installing, Replacing,  
or Altering a Household Sewage  
Treatment System In Ohio (ORC 3718; OAC 3701-29)**

The following is an explanation of the steps required to install, replace, or alter a sewage treatment system in Jackson County.

1. Consult with an Environmental Health Specialist (EHS) at the health department about your plans before you buy land or decide to build. Some lots do not have enough area or soil conditions for new construction.
2. Contact a certified soil scientist for a soil evaluation. A list of ODH approved soil scientists will be provided (OAC 3701-09).
3. The completed soil evaluation must be submitted to the Jackson County Health Department for review.
4. Complete an "Application for Site Review" and pay \$150 (OAC 3701-29-09)
5. A designer shall then draw a layout plan per OAC 3701-29-10 based on the design criteria provided by the EHS and soil scientist. The design must then be submitted to the EHS for review.
6. After the design is approved, you may then complete an application for a "Permit to Install" and an "Operation Permit" and pay \$824 (\$750 local fee + \$74 state fee) (OAC 3701-29-09)
7. The registered installer must call the health department to schedule a time to schedule a final inspection prior to covering of the system. The installer must provide an as-built drawing to the health department during this final inspection. (OAC 3701-29-09)

State law prohibits the installation of discharging systems such as aerator-only systems, except in certain limited circumstances when a NPDES permit is obtained from the Ohio EPA. Aerators may still be installed (and may be required for soil depth credit when there is a shallow depth to the water table or bedrock) when they are followed by leaching or other soil absorption system.