



Steps for Installing, Replacing, or Altering a Household Sewage Treatment System In Ohio (ORC 3718; OAC 3701-29)

The following is an explanation of the steps required to install, replace, or alter a sewage treatment system in Jackson County.

1. Complete an "Application for Site Review" and pay required fee (OAC 3701-29-09).
2. Contact a certified soil scientist for a soil evaluation. The board of health may waive the requirement for a soil evaluation based on small lot size, for an alteration, or for an incremental repair plan (OAC 3701-09).
3. The completed soil evaluation must be submitted to the Jackson County Health Department for review. This evaluation will determine minimum trench length, total absorption area, aerator requirements, etc. Minimum design options and a summary of the soil evaluation will be sent to homeowner.
4. A designer will then draw a layout plan per OAC 3701-29-10 and based on the design criteria provided by the sanitarian and soil scientist. The design will then be submitted to the sanitarian for review.
5. After the design plan is approved, you must then complete an application for a "Permit to Install" and an "Operation Permit" and pay the required fees.
6. The registered installer must call the health department to schedule a time to schedule a final inspection prior to covering of the system. The installer must provide an as-built drawing to the health department during this final inspection. (OAC 3701-09)

State law prohibits the installation of discharging systems such as aerators, except in certain limited circumstances when a NPDES permit is obtained from the Ohio EPA. Aerators may still be installed (and may be required for soil depth credit when there is a shallow depth to the water table or bedrock) when they are followed by leaching or other soil absorption system.