



Jackson County Health Department

STEPS FOR REPAIRING A FAILING HOUSEHOLD
SEWAGE TREATMENT SYSTEM

1. If your household sewage treatment system is failing, contact the Jackson County Health Department at (740) 286-5094.
2. If income-eligible grants are available, there is an application that needs to be filled out.
3. The repair, replacement, or connection of a failing household sewage treatment system must be completed by a Registered Sewage Installer that is registered with the Jackson County Health Department.
4. A property owner can repair their own household sewage treatment system after achieving a 70% or better on a written test (75 multiple choice questions) at the health department. The test is approved by the Ohio Department of Health.
5. After consulting with sanitarians at the health department to determine the repair needed in accordance with OAC 3701-29, a design must be submitted to the Jackson County Health Department's Environmental Health Division.
6. The submitted design must follow OAC 3701-29-10(C)
7. Once the design is approved by a sanitarian, a Permit to Install, or a Permit to Alter may be applied for and paid for.
8. If the household sewage treatment system is going to be an NPDES (National Pollutant Discharge Elimination System) system, a permit to discharge to state waters must be obtained from the Ohio Environmental Protection Agency. (\$200 application fee) NPDES permits-to-discharge to state waters for a discharging aerator system can only be obtained for an existing dwelling on an existing lot when a soil absorption system is not feasible due to soil conditions/lot size. However, if it's new construction on an existing lot, there still needs to be a year-round running stream with at least 5 square miles of drainage to waters of the state.

9. Once the repair/replacement/connection is installed in the ground, a final inspection must be conducted by a sanitarian from the Jackson County Health Department. The final inspection must be completed before the system is covered up to verify the system was installed according to the approved design.
10. An approved installation permit or alteration permit issued by the board of health shall be valid for one year from the date of issuance. The board of health may extend the permit period for an additional six months for permits issued pursuant to this rule. Permits issued by the board of health are transferable upon the sale of the property for which the permit is issued.

An approved installation or alteration permit may be revoked by the board of health prior to its expiration if a change in site conditions, the quality of the installation or alteration work, or if other conditions arise that are not in compliance with this chapter.
11. After a system is repaired, replaced, or connected, a 12-month inspection will be conducted to verify the system is operating properly.

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